



## Pasadena Strawberry Festival Rules and Regulations

### FESTIVAL HOURS:

All Vendors/Sponsors are required to staff their booths for the entire duration of the event during the following hours:

*Campbell Hall ( Kid's Zone):	Friday, May 20th, 2022;	3:00PM - 9:00PM
	Saturday, May 21st, 2022;	10:00AM - 9:00PM
	Sunday, May 22nd, 2022;	10:00AM - 6:00PM

### APPLICATIONS:

The **deadline is January 31st, 2022** to pay your advanced deposit for 2022 Festival and your remaining balance is due by April 1, 2022 or you will forfeit your deposit and your space.

\*\***New Vendors** to the Strawberry Festival fill out the 2022 booth lease agreement along with the entire list of products you will be selling and a picture of your booth setup is **\*required**.

**DO NOT SEND ANY MONEY AT THIS TIME**. All applications will be reviewed by the Director over the area you are requesting. If you are approved, you will be contacted by the office, and at that time full payment will be required at that time. **\*NO EXCEPTIONS**  
We are a rain or shine event. No refunds will be given for inclement weather or anything beyond our control. Vendors will not be permitted to load out early. If you close early for any reason you will not be able to return.

### GENERAL IMPORTANT INFORMATION

\*The Festival Director over your area manages and assigns individual booth spaces and reserves the right to make vendor location changes with no advance notice to the Vendor. Vendors may not change spaces or move their displays without the prior consent of the Director over their area.

\*Sales must be confined to specified booth area. Vendors do not have strolling rights.

\*Vendors are responsible for bringing your own electrical cords (at least 100 ft. cord), tables, chairs and lighting for your displays.

\*Festival Staff or Directors reserve the right to alter vendor displays or to require the vendor to alter their display due to safety concerns.

\*Festival staff or Directors reserve the right to stop or remove any Vendor or his or her representative for performing any act or practice deemed to be offensive, obscene or objectionable from the Festival. No Refunds will be given if asked to leave the grounds by Festival staff or Director.

\*No items bearing the words Pasadena Strawberry Festival or its logos will not be allowed.

\*No Golf Carts or 4-wheelers of any kind are allowed to be used by anyone except the Strawberry Festival Committees.

\*The Strawberry Festival assumes no responsibility for Workmen's Compensation FICA or withholding taxes for any and all employees or agents that work for any vendor in the Strawberry Festival and shall not be responsible for sales tax.

\*Booth space lessee agrees to hold the Pasadena Strawberry Festival/City of Pasadena and its agents harmless from any and all liability whatsoever. Please sign the waiver attached.

\*No Refunds of any kind will be given back, due to any cancellation beyond our control.

**\*\*VENDORS ARE RESPONSIBLE FOR CLEAN UP OF THEIR BOOTH SPACE.**

### FOOD:

#### \*Temporary Food Permit :

All Vendors/Sponsors selling or giving away a consumable food product, must obtain a Temporary Food Permit from the City of Pasadena Health Department 713-475-5529 prior to this event.

\***Refuse/Recycle/Grease:** It is the responsibility of the vendor to properly dispose of grease/oil. The disposal of grease/oil in city storm drains is STRICTLY PROHIBITED and will result in forfeiture of booth space and maybe subject to city and/or state fines.

\***Certificate Of Liability Insurance:** Required for all food vendors; naming the Pasadena Strawberry Festival / City of Pasadena as additional insured due by April 1st before event

**MOVE IN : All participating Vendors MUST strictly adhere to move-in move-out schedules.**

Campbell Hall (Kid's Zone): Wednesday -----May 18th--3:00PM-9:00PM

**Move Out** - All areas (& not before): Sunday--May 22nd --6:00PM

**(NO ONE may begin disassembly before 6:00PM)**



Date Received \_\_\_\_\_ Accepted / Wait / Rejected / New / Return  
 Type of payment: Credit Card/MO/CASH/CHECK; Check# \_\_\_\_\_ Space # Assigned \_\_\_\_\_

**Campbell Hall**

\*\*\*\*\*

**2022 Pasadena Strawberry Festival  
Booth/Space Agreement**

*Please Print:*

Vendor Name: \_\_\_\_\_ Contact Name: \_\_\_\_\_

Sales Tax# or Social Security#: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_ Zip: \_\_\_\_\_

*(If mailing address is a PO Box, then a physical address is also required)*

Email: \_\_\_\_\_ Phone #: \_\_\_\_\_

**\*Attach a picture of your setup & products** to this form. List the types of items to be sold or displayed:

---



---

***(Fee includes your space & 4 wristbands per space)***

- \$ **10.00** Processing Fee (Every Vendor pays) **\*Required**
- \$ **100.00** Non-Refundable Environmental Fee **\*Required**
- \$ \_\_\_\_\_ One Space (10'X10') \$300.00 (without Electric)
- 2 Adjoining spaces (20'X10') \$625.00 (without Electric)
- 3 Adjoining spaces (30'X10') \$850.00 (without Electric)
- \$ \_\_\_\_\_ Non-Profit space (10'X 8') \$200.00 (without Electric)

ELECTRICAL : \$ **75.00** **\*\*110 Volts/20 amps (standard) per outlet \*Required**

LESS ADVANCE DEPOSIT - \$ \_\_\_\_\_

TOTAL AMOUNT DUE: \$ \_\_\_\_\_ **ALL FEES DUE BY April 1, 2022**

**PAYMENT METHODS ACCEPTED**

   CASH    BUSINESS OR CASHIER CHECK    MONEY ORDER    VISA    MASTER CARD    DISCOVER

Credit Card Account # \_\_\_\_\_ Exp. Date \_\_\_\_\_ CVV# \_\_\_\_\_

Cardholders Name: \_\_\_\_\_ & Signature \_\_\_\_\_

Cardholders Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

**Make fees payable to & mail contract to: Pasadena Strawberry Festival 7603 Red Bluff Rd. Pasadena, TX 77507**

**Fax #: 281-991-8880**

**\*\*MUST BE SIGNED\*\***

**WAIVER AND RELEASE OF LIABILITY AND  
AGREEMENT TO INDEMNIFY AND HOLD HARMLESS**

In consideration of entry into and participation in the activities associated with the PASADENA STRAWBERRY FESTIVAL) and in recognition of the risk of injury while participating in FESTIVAL activities and as consideration for the right to participate in the activities, I hereby for myself, my heirs, executors, administrators, assigns, or personal representatives knowingly and voluntarily enter into this WAIVER and RELEASE OF LIABILITY and hereby WAIVE any and all rights, claims, or causes of action of any kind whatsoever arising out of my participation and do hereby RELEASE and forever discharge The PASADENA STRAWBERRY FESTIVAL and their affiliates, managers, members, agents, attorneys, employees, volunteers, heirs, representatives, predecessors, successors and assigns, the event site and its agents, attorneys, employees, volunteers, heirs, representatives, predecessors, successors and assigns and all sponsors and/or beneficiaries of the FESTIVAL from any and all liability, claims, demands, damages, actions or causes of action of every kind and character now existing or which hereinafter may arise as a result of my participation regardless of cause or whether any injury is caused by the sole, joint, comparative, or concurrent negligence or gross negligence or fault of the FESTIVAL, the negligence or fault of myself or third parties, the conditions of the event site or any other cause.

Further and for the consideration herein described, I agree to INDEMNIFY and HOLD HARMLESS the FESTIVAL against any and all claims, demands, damages, suits or actions of any kind whatsoever for liability, damages, compensation or otherwise brought y me or anyone on my behalf, including attorneys fees, if litigation arises on account of claims made by me or anyone on my behalf caused by negligence, gross negligence, negligence per se, strict liability and/or liability under the Deceptive Trade Practices Act or other fault regardless of cause or whether caused by the sole, joint, comparative, or concurrent negligence, gross negligence or fault of the FESTIVAL, my own fault or the fault of third parties, the conditions of the event site or any other cause. To INDEMNIFY means to assume the liability in a situation, thereby relieving the other party of responsibility.

I recognize that various photographs, video recordings and/or other media will be taken during the FESTIVAL's activities. I agree to grant the FESTIVAL full permission to use any photographs, video recordings, or other media of the FESTIVAL activities that contain my likeness for the purpose of promoting the FESTIVAL or its SPONSORS in any manner deemed appropriate by the FESTIVAL. I further agree to RELEASE and INDEMNIFY the FESTIVAL for any claims of NEGLIGENCE, GROSS NEGLIGENCE, NEGLIGENCE PER SE, STRICT LIABILITY or LIABILITY under the DECEPTIVE TRADE PRACTICES ACT or other fault for claims made that relate to any usage of photographs and/or interviews, including but not limited to damages, losses, costs of defense, attorney's fees and whether caused by the sole, joint, comparative or concurrent negligence, gross negligence or fault of the FESTIVAL or myself or third parties, the conditions of the event site or any other cause.

I hereby declare that I have read and fully understand this Agreement in its entirety and that, by signing (or clicking) below, I assent to the terms and conditions contain this Agreement.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**For Tent Rentals: (Chris Womack) In-Tents 281-993-2233**

# *City of Pasadena Fire Marshal's Office*



Jeff Wagner  
Mayor



David M. Brannon  
Fire Marshal

## **TENTS REQUIREMENTS**

- Means of Egress shall remain unblocked. No guy wire or guy rope shall cross any means of egress at a height of less than 7 ft. Tent stakes adjacent to any means of egress from any tent open to the public shall be railed off, capped, or covered so as not to present a hazard to the public.
- No storage or handling of flammable liquids or gases allowed.
- Refueling of equipment with liquids having flash points below 100°F shall not be permitted within the structure.
- The ground enclosed by any tent or temporary membrane structure should for a reasonable distance, but not less than 10 ft outside of such structure(s), be cleared of all flammable or combustible material or vegetation.
- No hay, straw, shavings, or similar combustible materials are allowed.
- No smoking allowed in tents.
- No open flames allowed.
- The electrical system shall be installed, maintained, and operated in a safe and professional manner. No frayed wires or overloaded extension cords are permitted.
- Generators and other internal combustion power sources shall be separated from temporary membrane structures and tents by a minimum of 5 ft and shall be protected from contact by fencing, enclosure, or other approved means.
- All tent fabric shall be flame resistant. Evidence that the tent fabric material is flame resistance shall be provided by a Flammability certificate or other evidence of acceptance by an organization acceptable to the Fire Marshal.

## **FOOD VENDOR'S CHECK LIST**

- Every food vendor who cooks with a generator, electrical hook-up or propane, shall have a 5 lb. Multipurpose ABC or BC Fire Extinguisher readily available. Any use of a fryer will require a Type "K" Extinguisher in addition to the ABC Extinguisher. Fire extinguishers must be inspected and tagged, within the past year, by a Fire Equipment Company registered in the State of Texas.
- Propane cylinders shall be stored in an upright and secured position.
- Exit door and aisles in the tents shall be unobstructed to the vendors at all times.
- No open flames such as candles, lanterns, kerosene or gas fired heaters and cooking equipment are permitted near under combustible materials (i.e., canopies).
- Hot surfaces from cooking and heating appliances, such as grills, hot plates and coffee makers, shall be blocked so that the public is protected from physical contact of these appliances.
- Deep fryers shall have splash covers.
- No frayed wires or overloaded extension cords are permitted.

\*All displays will be subject to City Inspections.

# 2022 RV PARKING RENTAL REQUEST FORM

**There is a limited number of RV Parking Spaces. You will need to make your reservations & payment prior to April 30, 2022.  
(ALL INFORMATION MUST BE FILLED IN)**

NAME \_\_\_\_\_ VENDOR NAME: \_\_\_\_\_  
*PLEASE PRINT:*

ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

CELL: \_\_\_\_\_ EMAIL: \_\_\_\_\_

**(Check-In dates begin Wednesday before Festival May 12th)**

DATES STAYING: CHECK IN \_\_\_\_\_ CHECK OUT \_\_\_\_\_

**(FOR VENDORS ONLY);** \$35.00 X \_\_\_\_\_ NIGHTS = \$ \_\_\_\_\_ + \$10 Process Fee = \$ \_\_\_\_\_

**(NON-VENDOR REQUEST;)** \$50.00 X \_\_\_\_\_ NIGHTS = \$ \_\_\_\_\_ + \$10 Process Fee = \$ \_\_\_\_\_

**(Only Available when Vendors are all in)**

TYPE OF TRAILER: \_\_\_ TENT \_\_\_ POPUP \_\_\_ MOTER HOME \_\_\_ 5<sup>TH</sup> WHEEL \_\_\_ BUMPER & TRAILER LENGTH: \_\_\_\_\_

ELECTRICITY: \_\_\_ YES \_\_\_ NO **(ONLY 30 amps available, all other MUST use Generator)** WATER: \_\_\_ YES \_\_\_ NO

**PAYMENT MUST BE SENT IN WITH APPLICATION AND RESERVED AT THAT TIME (NO PERSONAL CHECKS)**

**MAIL TO: Pasadena Strawberry Festival 7603 RED BLUFF ROAD PASADENA, TEXAS 77507 or Fax to 281-991-8880**

Acceptable Payment Method: \_\_\_ MasterCard \_\_\_ Discover \_\_\_ Visa \_\_\_ Money Order \_\_\_ Cash

\_\_\_\_\_  
\*ACCOUNT #

\_\_\_\_\_  
\* EXPIRATION DATE

\_\_\_\_\_  
\*CVV#

\_\_\_\_\_  
\* Zip Code of Cardholder

\_\_\_\_\_  
\*CARDHOLDER'S SIGNATURE

\_\_\_\_\_  
PRINT NAME:

### **WAIVER AND RELEASE OF LIABILITY AND AGREEMENT TO INDEMNIFY AND HOLD HARMLESS**

In consideration of entry into and participation in the activities associated with the PASADENA STRAWBERRY FESTIVAL and in recognition of the risk of injury while participating in FESTIVAL activities and as consideration for the right to participate in the activities, I hereby for myself, my heirs, executors, administrators, assigns, or personal representatives knowingly and voluntarily enter into this WAIVER and RELEASE OF LIABILITY and hereby WAIVE any and all rights, claims, or causes of action of any kind whatsoever arising out of my participation and do hereby RELEASE and forever discharge THE PASADENA STRAWBERRY FESTIVAL and their affiliates, managers, members, agents, attorneys, employees, volunteers, heirs, representatives, predecessors, successors and assigns, the event site and its agents, attorneys, employees, volunteers, heirs, representatives, predecessors, successors and assigns and all sponsors and/or beneficiaries of the FESTIVAL from any and all liability, claims, demands, damages, actions or causes of action of every kind and character now existing or which hereinafter may arise as a result of my participation regardless of cause or whether any injury is caused by the sole, joint, comparative, or concurrent negligence or gross negligence or fault of the FESTIVAL, the negligence or fault of myself or third parties, the conditions of the event site or any other cause.

Further and for the consideration herein described, I agree to INDEMNIFY and HOLD HARMLESS the FESTIVAL against any and all claims, demands, damages, suits or actions of any kind whatsoever for liability, damages, compensation or otherwise brought y me or anyone on my behalf, including attorneys fees, if litigation arises on account of claims made by me or anyone on my behalf caused by negligence, gross negligence, negligence per se, strict liability and/or liability under the Deceptive Trade Practices Act or other fault regardless of cause or whether caused by the sole, joint, comparative, or concurrent negligence, gross negligence or fault of the FESTIVAL, my own fault or the fault of third parties, the conditions of the event site or any other cause. To INDEMNIFY means to assume the liability in a situation, thereby relieving the other party of responsibility.

I recognize that various photographs, video recordings and/or other media will be taken during the FESTIVAL's activities. I agree to grant the FESTIVAL full permission to use any photographs, video recordings, or other media of the FESTIVAL activities that contain my likeness for the purpose of promoting the FESTIVAL or its SPONSORS in any manner deemed appropriate by the FESTIVAL. I further agree to RELEASE and INDEMNIFY the FESTIVAL for any claims of NEGLIGENCE, GROSS NEGLIGENCE, NEGLIGENCE PER SE, STRICT LIABILITY or LIABILITY under the DECEPTIVE TRADE PRACTICES ACT or other fault for claims made that relate to any usage of photographs and/or interviews, including but not limited to damages, losses, costs of defense, attorney's fees and whether caused by the sole, joint, comparative or concurrent negligence, gross negligence or fault of the FESTIVAL or myself or third parties, the conditions of the event site or any other cause.

I hereby declare that I have read and fully understand this Agreement in its entirety and that, by signing (or clicking) below, I assent to the terms and conditions contain this Agreement.

\_\_\_\_\_  
Signature \_\_\_\_\_

\_\_\_\_\_  
Date \_\_\_\_\_